

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council

Owen J Cullwick

Meadow View

7, Roscarrack Gardens

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Cornwall

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You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.30pm**

Wednesday 7th September

.....
Signed Owen Cullwick Clerk

1st September

A document and planning study period will commence at 7.00pm a public session will be invited prior to the start of the meeting

AGENDA

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From **The meeting held on 6th and 27th July 2016**
4. Affordable Housing updates on consultative process from Esther Carter and Duncan Harvey officers of Sedgemoor District Council
5. **Planning to consider applications**

07/16 00010: Retention of Change of use and conversion of farm building to dwelling
At Bramble Farm Harp Road Mark TA9 4HQ (Also being consulted on at Mark PC)

07/16/00019: Conversion of Barn to a garage and installation of a first floor area at the Laurels Wick Lane Brent Knoll TA9 4BU

07/16/00020: Listed Building consent for the erection of a replacement porch at 4, Brent Street, Brent Knoll TA9 4DU

6. **Reports (to receive reports on the following matters)**

- (a) To receive any reports on Footpaths.
- (b) To receive highway reports.
- (c) To receive a report on the village green and toilet block.
- (d) To review the monthly report from GB Sports.
- (e) To receive a report from the flood mitigation group.
- (f) To receive any reports from Parish Surgery and Police matters.

(g) To receive a report from the Clerk on any current matters

7. **Correspondence Received:** * Response and decisions as appropriate

Pre Circulated email and electronic correspondence to members sent since July 6th 2016

- (a) Letters appertaining to Affordable Housing Consultative process
- (b) RLT 2 and 3 funding summary
- (c) Sedgemoor CAB request for grant funding
- (d) August Play Inspection report GB
- (e) NHS Health Check events
- (f) Sedgemoor Annual Planning Training events/ SALC Training

(All correspondence items on the above to be circulated prior to meeting).

8. **Finance and to approve payments**

To Include

Total of Statutory payments September 7th 2016 as agreed April 6th 2016

£ 1408.74

Other variable payments

GB Sports for the installation of the new See-saw	£ 2754.00
GB Sports Annual inspection 2016	£ 75.60
Jason Mayo for Hedges on the perimeter of the village green	£ 150.00
Glasdon suppliers (new Lock fixing Pack for Notice Board)	£ 45.98
Brent Tree Services (tree removals on the village green)	£ 500.00
Cllr Osborn (bolts for the cycle rack installation)	£ 7.88
Cllr Harper (Arien Signs for gates)	£ 24.00

Total Vat reclaim on the above payments

£ 471.60

Resolution to approve the above payments

Payments List Circulated pre meeting

Pensions regulator compliance matters

Budget Report to Sept 2016

Copy of Bank reconciliation from Unity Trust

Other Finance Matters

Brent Knoll Charities Fund future proposals for this account

9. **Matters for Consideration** (decision if appropriate)

- (a) Crooked Lane Proposals and resolution to determine
- (b) Muga Installation progress
- (c) Bus Provision in Brent Knoll and recent meetings
- (d) SID Data and location matters
- (e) Jubilee Stone engraving and associated work
- (f) Resolution to approve the removal of a wooden screen near cycle racks
- (g) Wessex Water Infrastructure project for updates
- (h) RLT 2 and 3 funding summary.
- (i) GB Sports as preferred contractor for play inspection

10. **Matters of Report**

11. Agenda Items for next meeting

Chairman, Clerk and Members

Next full meeting of the Parish Council is **Wednesday 5th October 2016 and Parish Surgery at 4pm and a provisional meeting if required on the 21st September 2016 for Urgent planning matters**