

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council

Owen J Cullwick

Meadow View

7, Roscarrack Gardens

Falmouth

Cornwall

TR11 4FH

Email clerk@brentknollpc.co.uk

Tel No 01326 317923/ 07917 445215

You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on **Wednesday 6th April 2016**

.....
Signed Owen Cullwick Clerk
22nd March 2016

A document and planning study period will commence at 7.30pm a public session will be invited prior to the start of the meeting

AGENDA

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From the 2nd March 2016
4. That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
5. Resolution to exclude under the provisions of the act outlined in item 4 of this agenda.
6. Presentation and updating from Esther Carter from Sedgemoor District Council on matters relating to affordable Housing provision in Brent Knoll and a Following discussion on the matters arising together with any resolutions that will Be required by the Parish Council
7. **Planning to consider applications**

07/16/00005 : Erection of a dwelling and a garage on land to the North East of Holly Tree Farm Burton Row Brent Knoll

11/16/00026 : Change of use of land from agriculture and equestrian and the erection of an agriculture building on land to West of Brent Knoll Animal centre Brent Knoll.

07/16/00002: Change of use and conversion of barn to garage , domestic workshop and storage area and inclusion of additional land within the residential curtilage at The Laurels Wick Lane Brent Knoll TA9 4BU

07/16/00007: Works to trees to include Oak Tree (T1) Cut back limbs overhanging by 5.5 -6 at 116 Brent Street Brent Knoll TA9 4BB

8. **Reports (to receive reports on the following matters)**

- (a) To receive any reports on Footpaths.
- (b) To receive highway reports.
- (c) To receive a report on the village green and toilet block.
- (d) To review the monthly report from GB Sports.
- (e) To receive a report from the flood mitigation group.
- (f) To receive any reports from Parish Surgery and Police matters.
- (g) To receive a report from the Clerk on any current matters

9. **Correspondence Received: * Response and decisions as appropriate**

Pre Circulated email and electronic correspondence to members sent since March

(All correspondence items on the above to be circulated prior to meeting).

10. **Finance and to approve payments**

To agree by resolution the statutory payments for the year 2016/17

To Include

Sedgemoor Contracts
Maintenance Contract
GB Sports Inspection
Clerks Salary

Statutory Payments as agreed by resolution in April 2016

Total of Statutory payments April 6th 2016

£

Other variable payments

| | |
|--|---------|
| Information Commissioners Office 2016/17 Subscription | £35.00 |
| Centre wire Horse access barrier for Crooked Lane | £796.00 |
| E'on Energy Account 2 nd March 2016 | £34.95 |
| CPRE Subscription for 2016/17 | £36.00 |
| Clerks Allowance and Expenses period January to March 2016 | £201.10 |
| Payroll Software updated annually March 2016- March 2017 | £72.00 |

Payments List Circulated pre meeting

Resolution to approve these payments

Other Finance Matters

Annual Accounts draft for the year ending 2015/16 pre circulated.
Resolution to approve the Annual Accounts for the above period.

11. **Matters for Consideration** (decision if appropriate)

- (a) **To Consider future of play equipment / See Saw/ working Group proposals and structure (updating)**
- (b) **Use of former recycling area proposals (Updating)**
- (c) **Hadstone Energy community grant decisions on projects (updating)**

- (d) **Parish Meeting final plans**
- (e) **Consideration to be given for standing order 5f to be suspended prior to May Elections and to consider the implications of such a suspension legally**
- (f) **Crooked Lane project/ any updates on gate installation**
- (g) **Filming of meetings discuss any current protocol breach**
- (h) **SID and Bluetooth technology issues**
- (i) **Proposed Handyman for the Parish Council**
- (j) **Litter Clean for the 90th Birthday celebrations 2016 updating**
- (k) **Queen's Birthday celebrations 2016**

12. Matters of Report

13. Agenda Items for next meeting

Chairman, Clerk and Members

Next full meeting of the Parish Council is Wednesday May 4th 2016 APCM and Parish Surgery at 4pm and The Annual Parish Meeting 20th April 2016 7pm