

# **BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council  
**Owen J Cullwick**  
1a Naish Road  
Burnham on Sea  
Somerset  
TA8 2LE  
Email [clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)  
Tel No 01278 794463

You are hereby summoned to attend the **meeting** of the Council to be held in the  
**Jubilee Room** at the **Parish Hall** on  
**Tuesday 12<sup>th</sup> May 2015**

.....  
**Signed Owen Cullwick Clerk**  
**5<sup>th</sup> May 2015**

*A document and planning study period will commence at 7pm a public session will be invited prior to the start of the meeting*

## **AGENDA** **APCM**

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

*Prior to the start of the meeting Councillors will be asked to sign a declaration of Office.*

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From **The meeting held on 7<sup>th</sup> April 2015**
4. **Election of Officers for the period 2015/16**  
  
**To Elect a Chairman (Declaration of Office to be signed)**  
**To Elect a Vice Chairman**  
**To Elect a Parish Officer**  
**To Elect a footpaths Panel**  
**To Elect a planning liaison team**  
**To Elect Trustees** of Brent Knoll Charity  
**To Elect a Highways Rep**  
**To Elect Salc** representative  
**To Elect A Finance audit group (monitoring)**
5. To consider the process for Co-option of current vacancy
6. To consider the meeting dates and times for the forthcoming year
7. **Reports (decisions where appropriate)**
  - ( a ) To consider reports on footpath matters
  - ( b ) To consider highway reports

- ( c ) To Consider monthly report on Village Green condition
- ( d ) To review the monthly report on play equipment from GB Sports
- ( e ) To consider any matters of attention for the toilet block and surrounding
- ( f ) To Consider any flood related matters from Flood mitigation group
- ( g ) To review any speeding or Policing matters arising during the month

**8. Communications and Website reports or issues**

- 1. Any BKN matters to consider
- 2. Any Website updates or decisions

**9. Correspondence Received: \* Response and decisions as appropriate**

- (a) Pete Wills Police report April 2015
- (b) Internal Audit sign off Richard Young

(All correspondence items on the above to be circulated prior to meeting).

**10. Finance and to approve payments**

**Statutory Payments resolution to agree the following**

**Total of Statutory payments April 2015** **£**

Other variable payments

Payments List Circulated pre meeting

John Tucker and Sons (Hedging)	£ 109.20
Mike Lapage (maintenance work )	£ 240.00
Keep it Clean (Pressure Washing)	£ 90.00
CPRE Subscription 2015/16	£ 36.00
Richard Young Internal Audit fee	£ 20.00
Sign-right New Signage village	£ 54.00
WI Refreshments ( 3 years )	£ 50.00
LCR Subscription 2015/16	£ 17.00
SALC Subscription 2015/16	£ 322.58

**Other Finance Matters**

First Half precept payment from Sedgemoor District Council **£12,656.50**

**11. Planning to consider applications**

**07/15/00011: Erection of two storey extension to South West Elevation, partly on Site of existing conservatory (to be demolished and conversion of loft areas to Living accommodation including alterations to the roof) at Windy Ridge Brent Knoll TA9 4DE**

**12. Matters for Consideration ( decision if appropriate)**

- (a) Chapter 8 training process
- (b) Annual Parish Meeting review
- (c) CPR Training updates
- (d) Fox and Goose SCC Update Cllr Filmer
- (e) Notice Board improvements near the car park
- (f) Bus provision in the village
- (g) Future of recycling bins
- (h) Employment package review to set a meeting date / participants
- (i) Post and Rail fencing near top of the Knoll

- (j) Church Lane Rhyne Project
- (k) Play Equipment ( Spring Tractor )

13. Matters of Report

14. Agenda Items for next meeting  
Chairman, Clerk and Members  
Next full meeting of the Parish Council is **June 1<sup>st</sup> 2015**