

# **BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council  
**Owen J Cullwick**  
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Burnham on Sea  
Somerset  
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You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on **Monday 2nd March 2015**

.....  
**Signed Owen Cullwick Clerk**  
**25<sup>th</sup> February 2015**

*A document and planning study period will commence at 7pm a public session will be invited prior to the start of the meeting*

## **AGENDA**

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From **The meeting held on 2<sup>nd</sup> February 2015**
4. **Reports** ( decisions where appropriate)
  - ( a ) To consider reports on footpath matter ( new Dog Bin installation)
  - ( b ) To consider highway reports
  - ( c ) To Consider monthly report on Village Green condition
  - ( d ) To review the monthly report on play equipment from GB Sports
  - ( e ) To consider any matters of attention for the toilet block and surrounding
  - ( f ) To Consider any flood related matters from Flood mitigation group
  - ( g ) Letter from local resident footpath matters

( g ) **To review any speeding or Policing matters arising during the month**
5. **Communications and Website reports or issues**
  1. Any BKN matters to consider
  2. Any Website updates or decisions
6. **Correspondence Received:** \* Response and decisions as appropriate

- (a) Elections 2015 timetable
- (b) Affordable Housing email / info from Esther Carter
- (c) Coastal Cluster Agenda for March 4<sup>th</sup> 2015

(All correspondence items on the above to be circulated prior to meeting).

## 7. Finance and to approve payments

### Statutory Payments as per April 2014 minute 417/13

Total of Statutory payments March 2015 **£ 569.35**

#### Other variable payments

SLCC Subscription 2014/15	<b>£ 118.00</b>
Somerset Playing Fields Association	<b>£ 15.00</b>
Jon Sealey contractor	<b>£ 72.00</b>

### Other Finance Matters

Budget paper circulated pre meeting

Resolution to Appoint Mr Richard Young as our Internal Auditor)

**Financial Regulations ( pre circulated) and considered by finance group also Risk assessment ( financial)**

**Resolution to Approve required.**

**Clerks Salary Review ( pre circulated paper from chairman as a result of finance Group meeting on 18<sup>th</sup> February. ( Clerk to leave meeting during this discussion and Resolution)**

Resolution to approve Disciplinary code for the Parish Council

## 8. Planning to consider applications

**12/15/00002: Erection of building to be used for valeting vehicles in connection with existing motor home business on land at West Country Motor Homes Bristol Road Brent Knoll TA9 4HG**

**07/15/00002: Erection of a double Garage at Pink Cottage Burton Row Brent Knoll**

## 9. Matters for Consideration ( decision if appropriate)

- (a) **Speed Indicator Protocols updates**
- (b) **Annual Parish Meeting**
- (c) **Meet the Councillor morning**
- (d) **Resolution to agree Jason Mayo Contract 2015/16**
- (e) **Resolution to agree GB Sports Contract 2015/16/and quote spring tractor**
- (f) **CPR Training**
- (g) **Grant Request from PCC For £250.00 towards urgent repairs**
- (h) **Confirmation of 12<sup>th</sup> May as the APCM**
- (i) **Salc Meeting 12<sup>th</sup> February**

## 10. Matters of Report

### 11. Agenda Items for next meeting

Chairman, Clerk and Members

Next full meeting of the Parish Council is **Tuesday 7<sup>th</sup> April**