

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council
Owen J Cullwick
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Burnham on Sea
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You are hereby summoned to attend a meeting of the Council to be held in the
Jubilee Room at the **Parish Hall** on
Monday 7th April 2014
7.pm Study Period 7.30pm Public Session followed immediately by meeting

AGENDA

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race,gender,sexual orientation, marital status and any disability), Crime and disorder.Health and Safety, and human rights

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

1. **To receive any apologies for absence:** (and record approval if a resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From The meetings on 3rd March and 17th March 2014. All minutes circulated prior to this meeting.
4. **Action Points:** Ongoing list sent to members pre meeting that should be covered by the agenda to follow
5. **Ongoing Issues:** (decisions where appropriate)

Footpaths:	Updates from The Footpaths panel/ survey report gates
Highways:	Current Issues / concerns
Village Green:	recent play inspection and green report
Speeding Concerns :	Any new issues/ Speed watch matters
Public Toilets:	General condition and cleanliness
Flood Action Group report	Following recent meeting/ equipment decision
SALC Meeting update	Bob Filmer attended

6. **Communications working Group**

1. Website news items

7. **Correspondence Received:** * Response and decisions as appropriate

- (a) SID Results
- (b) Flood Mitigation Grants and Application Process

(All correspondence items on the above to be circulated prior to meeting).

8. **Financial Controls and Payments**

Clerks salary for April 2014 (1%) annual uplift SLCC	£ To be agreed
Clerks Ni and Tax contributions April 2014	£ To be agreed
GB Sports Invoice March Inspection report	£ 18.00 (Vat £ 3.00)
Brent Garden Services Green	£ Awaiting Invoice
Church yard maintenance Contract	£ Awaiting Invoice
Parish Hall room hire Inv 198/199/200	£ 7.50
CPRE Subscription 2014/15	£ 36.00
Clerks Allowance and Expenses Jan to March 2014	£ To be agreed
Payroll 2014/15 Moneysoft software renewal	£ 67.00
Sedgemoor Dog Bin Emptying Contract 6 months	£ 1034.46
E'on Electricity Account for 2 nd March 30, 2014	£ 97.71
Bristol Water account March 2014	£ 148.77
ICO annual subscription	£ 35.00

Resolution to agree Monthly Statutory Payments for the following

Clerks Salary
Tax and NI Payments HMRC
GB Sports
Sedgemoor District Council Cleaning Contract
Sedgemoor District Council Dog Bin Contract
Jason Mayo Verge and green maintenance Contract
Jason Mayo Gang Mow Contract
Jason Mayo Churchyard contract

Software to improve financial Compliance RBS / Rialtas Parish and Town Council
Approved (details circulated prior to the meeting)

Annual Accounts pre Audit and internal Audit by Parish Council on 3/4/2014

Pensions update further to circulated sheet prior to the meeting

Inwards Grants from the Nuttall Trust

Brent Knoll Charities updates £

9. **Planning to consider applications**

Parish Council to consider a proposal to Sedgemoor District Council for a review of all TPO's listed for the village of Brent Knoll

10. **Matters for Consideration** (decision if appropriate)

- (a)Defibrillator acquisition updates
- (b)Speed Indicator Device purchase updates on purchase options
- (c)Village Signage revisited from January deferral
- (d)Annual Parish Meeting Format / Speaker April Weds 23/4/2014
- (e)Clarity on Knoll footpath
- (f)Crooked Lane Cycle Way (any updates or proposals)
- (g) New bench and picnic table

11. **Matters of Report**

Chairman
Members
Clerk

All matters raised may form the basis of the next meeting agenda

**Next Full meeting of the Parish Council on Tuesday 6th May Provisional
meeting if needed for 23rd April prior to Annual Parish Meeting**

Signed Dated