

# **BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council

**Owen J Cullwick**

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**Burnham on Sea**

**TA8 2LH**

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You are hereby summoned to attend the **APCM** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on **Tuesday 7<sup>th</sup> May**  
7.00pm Study Period 7.30pm Public Session followed immediately by meeting

## **AGENDA**

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race,gender,sexual orientation, marital status and any disability), Crime and disorder.Health and Safety, and human rights*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

### **ELECTION OF OFFICERS FOR THE FORTHCOMING YEAR 2013/14**

1. To Elect (a) The Chairman ( b) the Vice Chairman ( c) Parish Officer ( d ) The Footpaths Panel ( e ) Planning officers ( f ) Brent Knoll Charity Trustees (g) Parish Hall Representative. ( h ) Coastal Cluster representative (i) Salc Representative

**Additional representative for Highways liaison to be considered by the Parish Council/ Working Groups**

2. **To receive any apologies for absence:**(and record approval if A resolution is taken)
3. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
4. **Confirmation of the minutes:** From **The meetings on 2<sup>nd</sup> April 2013**
5. **Action Points:** Ongoing list sent to members pre meeting that should be covered by the agenda to follow
6. **Ongoing Issues:** ( decisions where appropriate)

<b>Footpaths:</b>	Updates from The Footpaths panel
<b>Highways:</b>	Current Issues /Road closure notifications
<b>Village Green:</b>	recent play inspection and green report
<b>Speeding Concerns :</b>	Any new issues/ Speed watch matters
<b>Public Toilets:</b>	General condition/recent problem

7. **Communications working Group**
  1. Survey report and any follow up required
  2. Website news items and updates

8. **Correspondence Received:** \* Response and decisions as appropriate

- ( a ) Dave Grabbam Email re Speed Indicator Device
- ( b ) Community Grants Funding acceptance
- ( c ) E mail from Mark Courtier of National Trust in reply to Clerk

(All correspondence items on the above to be circulated prior to meeting).

9. **Finance and to approve payments:**

Clerks salary for May 2013	£ To be agreed
Clerks Ni and Tax contributions May 2013	£ To be agreed
GB Sports Invoice April Inspection report	£ 18.00 (Vat £ 3.00 )
E'on Electricity Account February to April 2013	£ 67.65 (Vat £ 3.22 )
Bristol Wessex Water Account for October to March 2013	£ 172.48
Dog Bins service and Toilet Cleaning contract payment 1	£ 1034.46 (Vat £55.74)
Brent Garden Services Green and Verges maintenance	£ 225.00
Brent Garden Services Village Green Gang Mow	£ 35.00
Church yard maintenance Contract April 2013	£ 385.00
Cllr Townsend Postage for Grant applications	£ 6.55
LCR Journal Subscription 2013/14	£ 16.00
CPRE Subscription for 2013/14	£ 29.00
<b>Laminated Map provided by Drainage Board</b>	<b>£ 20.00</b>

**Resolution to accept the Annual Accounts now internal audited**

**For presentation to external Auditor**

The Budget for 2013/14 and to consider all capital spending / reserves for 2013/14

10. **Planning to consider applications**

11.

**07/13/00009 Erection of a Stable Block turnout area and horse riding arena on Land to the NW of Aspen House Burton Row Brent Knoll TA9 4BW**  
**Planning Appeal Notice The Goat House ( Ollie's Café ) Bristol Road**

11. **Matters for Consideration** ( decision if appropriate)

Proposal for members to identify three projects that they feel are important for inclusion in a mid May provisional meeting in addition to deferred items from the listing below

(a) **Project updates to consider further** ( for consideration and decision if needed) **PLEASE NOTE A LOT OF THIS TO BE RE LISTED FOR AN INTERIM MEETING ON May 20th meeting cut off time of 9.30pm**

- (b) Toilet Block Refurbishment completion interior / Groundworks
- (c) Knoll Footpath Project
- (d) Flooding / Drainage meeting / budget costs etc
- (e) Speed Indicator Device Purchase updates Cllr Ibrahim
- (f) Speed Gun grant income and Council Contribution ( Cllr Townsend)
- (g) Village Signage ( Cllr Harper )
- (h) Village book progress and any costs for the Parish Council
- (i) Flags ( Cllr Harper)
- (j) Play Equipment Finno Waltz Progress and Cost to Council
- (k) Dog Bin addition near the Church
- (l) Fox and Goose Junction as per recent email

11. **Matters of Report**

12 **Agenda Items for next meeting**

**Chairman, Clerk and Members**

13 **Next meeting Provisional Meeting 20<sup>th</sup> May 2013 Next full meeting June 3<sup>rd</sup> 2013**

Signed ..... Dated .....