

# **BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council  
**Owen J Cullwick**  
32, Oak Tree Place  
Burnham on Sea  
TA8 2LH  
Email [clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)  
Tel No 01278 794463

You are hereby summoned to attend a Meeting of the Council to be held in the  
**Jubilee Room** at the **Parish Hall** on  
**Tuesday 2<sup>nd</sup> April 2013**  
7.00pm Study Period 7.30pm Public Session followed immediately by meeting

## **AGENDA**

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race,gender,sexual orientation, marital status and any disability), Crime and disorder.Health and Safety, and human rights*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From **The meetings on 4<sup>th</sup> March 2013**
4. **Action Points:** updated list sent to members prior to meeting. Any further clarification on list reported under this item.
5. **Ongoing Issues:** ( decisions where appropriate)
6.

|                            |  |
|----------------------------|--|
| <b>Footpaths:</b>          | Updates from The Footpaths panel           |
| <b>Highways:</b>           | Current Issues /Road closure notifications |
| <b>Village Green:</b>      | recent play inspection and green report    |
| <b>Speeding Concerns :</b> | Any new issues/ Speed watch matters        |
| <b>Public Toilets:</b>     | General condition/recent problem           |
6. **Communications working Group**
  1. Survey report and any follow up required
  2. Website news items and updates
7. **Correspondence Received:** \* Response and decisions as appropriate
  - ( a ) Resident Letter ( Burning of Plastic Laurel Farm)
  - ( b ) Weston super Mare Museum information only

- ( c ) Councillor and Chairman Training information SALC
- ( d ) Letter of Thanks from Parish Hall on confirmation of 2013/14 Grant commitment
- ( e ) Additional Dog Bin provision as requested from Karen Barnes SDC
- ( f ) Super Fast Broadband Provision forwarded by Cllr J Harper
- ( g ) Quote for Tarmac Surface around the Toilet Block
- ( h ) Play inspection report for March from GB Sports
- ( I ) Contract between BKPC and Jason Mayo for 1 year

(All correspondence items on the above to be circulated prior to meeting).

**8. Finance and to approve payments:**

|  |                               |
|--|-------------------------------|
| Clerks salary for April 2013 ( Annual Change )       | <b>£ To be agreed</b>         |
| Clerks Ni and Tax contributions April 2013           | <b>£ To be agreed</b>         |
| GB Sports Invoice March Inspection report            | <b>£ 18.00 ( Vat £ 3.00 )</b> |
| Cllr Ward Refreshments for Affordable Housing event  | <b>£ 9.89</b>                 |
| Ian Morgan Fencing ( Rear Fence of the Village Green | <b>£ 558.72 ( Vat £93.12)</b> |
| SALC Fees for 2013/14                                | <b>£ 311.98</b>               |
| ICO Fee Subscription 2013/14                         | <b>£ 35.00</b>                |
| Business Rates Toilet Block                          | <b>Small Business Relief</b>  |
| Office Expenses and Allowance Jan- March 2013        | <b>£ To be agreed</b>         |

Pre Audit Annual accounts for 2012/13 and mini Audit

**9. Planning to consider applications**

**07/13/00008 Erection of Conservatory to rear SE Elevation at 12, Manor Ride Brent Knoll TA9 4DZ.**

**07/13/00006 Erection of open fronted garden store building with 10 PV panels mounted on the South Elevation of the roof at Shamrock House 165, Brent Street Brent Knoll TA9 4BE**

**10. Matters for Consideration ( decision if appropriate)**

**1. Finance Working Group ( for consideration and decision)**

- |                               |  |
|-------------------------------|--|
| ( a ) Toilet block            | Quotes for additional items/ Decisions |
| ( b ) Knoll footpath          | Any further updates                    |
| ( c ) Speed Indicator Devices | Update and Grant applications          |
| ( d ) New Speed gun update    | Grant updates                          |
| ( e ) Play Equipment RLT2     | Completion updates/ decisions          |

**Other Matters**

- 2** Letter and representation from local resident regarding the burning of Plastic at Laurel farm
- 3** The Parish Meeting Format and agenda.
- 4** New Maintenance Contract from April 1<sup>st</sup> 2013 ( to include Church/ and Green
- 5** Village book and sign ref Judith Champion project update Brian and John

**11. Matters of Report**

**12. Agenda Items for next meeting  
Chairman, Clerk and Members**

**13. Next meeting Tuesday May 7<sup>th</sup> 2013 APCM and April 15<sup>th</sup> pre APM If needed for planning matters**

Signed .....=